



St Mary's College Broome

Application for the position of

Secondary Teacher (Various to commence January 2024)

- Vacancies exist in the following subject areas, HASS, Religious Education, Physical Education, Mathematics and Science
- If you can teach a combination of the subjects please state this clearly on your application.

Name:

1. Please fill in **ALL** sections of this form, even if you wish to attach Curriculum Vitae.
2. Your application should include your resume, and a covering letter which explains your reasons for applying for this position. The Employment History form must also be completed. Please include any other relevant information you may wish to include.
3. Please submit applications as an attachment to an email addressed to the Principal at recruitment@stmarysbroome.wa.edu.au
4. The preferred applicant may be interviewed by the Kimberley Calling panel from CEWA.
5. The Principal reserves the right to seek information from people not listed in your application, unless specifically requested not to do so.
6. Applicants will be expected to uphold the Catholic ethos of the College.
7. In accordance with regulations for employee screening it is necessary for all teachers in WA Catholic schools to have current registration as a teacher with the Teacher Registration Board of WA (TRBWA) and a Working with Children Card prior to appointment.
8. In applying for this position, you will be providing St Mary's College Broome with personal information. By submitting this application, you agree that we may store this information for as long as necessary.
9. We will not disclose this information to a third party without your consent.
10. If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to the College and why, that they can access that information if they wish, that the College does not usually disclose the information to third parties and that we may store their information for as long as necessary.

1. Name: _____

(Surname)

(Christian Name)

(Title)

Address: _____

_____ Postcode: _____ Mobile: _____

Email: _____

Date of Birth: _____

2. Religion: _____ Parish: _____ Priest/Minister: _____

3. TRBWA: _____ Copy attached: " Yes or " No

4. Working with Children Card No.: _____ Copy attached: " Yes or " No

5. **TERTIARY EDUCATION QUALIFICATIONS** - including those for Religious Education (*Attach photocopies, NOT originals of degrees certificates, results statements, etc.*)

Year Awarded (from most recent)	Institution	Qualifications	Major areas of study

6. **RELIGIOUS EDUCATION ACCREDITATION** *Please list accreditation information.*

Accreditation	Year Completed	Accreditation Number

Applicants from other States in Australia are asked to provide tertiary transcripts of completed Catholic units for consideration. Please attach transcripts with copy of other requested statements

7. OTHER QUALIFICATIONS

Year Awarded (from most recent)	Institution	Qualifications	Major areas of study

8. TEACHING EXPERIENCE

Please list all previous teaching appointments commencing with the most recent.

School	Year of Appt.	No. of years in school	Year Level/Class Taught Year Level

9. LEADERSHIP AND ADMINISTRATIVE EXPERIENCE (if applicable)

Year (List from most recent)	Leadership /Administrative role	Length of time in the position	Achievements

10. **RELEVANT PROFESSIONAL DEVELOPMENT** - Give details of professional development, courses, and seminars attended within the past three years that relate to this position. Please list from most recent.

Year completed	Details of Professional Development	Relevance to Position

11. **COPY OF STATEMENTS/MEMBERSHIPS TO BE ATTACHED**

- Relevant 4-year Tertiary qualifications Most recent academic statement
- Religious Education Accreditation or Tertiary transcripts of completed Catholic units if not from Western Australia
- Current Teacher Registration Board of WA (TRBWA) membership
- Working with Children Card
- CEWA Employment History Form

12. **MEMBERSHIP OR INVOLVEMENT IN PARISH GROUP AND/OR COMMUNITY ORGANISATIONS**

13. **REFEREES** (Must include current or last employer)

Parish Priest
(If applicable)

Priest: _____

Parish: _____

Telephone: _____ Mobile: _____

Professional 1:

Name: _____

Position: _____

Mobile: _____

Email: _____

Professional 2:

Name: _____

Position: _____

Mobile: _____

Email: _____

Character:

Name: _____

Position: _____

Mobile: _____

Email: _____

I certify that all the information provided is true and accurate.

Signature of Applicant: _____

Date: _____

